



# PICK MY PROJECT

**Your local community. Your decision.**

Pick My Project is a Victorian-first community grants initiative, with \$30 million available to fund local projects. Come up with a project idea, vote for your favourites and make your community an even better place to live.



If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service. For more information, visit: [relayservice.gov.au](https://relayservice.gov.au).



**If you're a Victorian resident aged 16 years and over, this is your chance to submit an application for a project idea that could make your community an even better place to live.**

These could include programs to improve community and bring people together or small infrastructure projects.

Victorians will decide on their favourite projects by voting in their local community. Grants range from \$20,000 to \$200,000.

Once you've submitted your project idea, it's up to you to promote it to your community. The more people who vote for it, the greater the chance it will be funded.

### **What can be funded?**

To be eligible for funding, your project must:

- Make your community an even better place to live
- Fit into one of the project categories set out below
- Cost between \$20,000 and \$200,000 (GST inclusive)
- Be available to the wider community (e.g. a playground or community garden that's behind locked gates wouldn't be eligible)
- Be completed within 12 months from the date of the funding agreement
- Be able to be funded entirely through the **Pick My Project** funding, unless additional funding has already been sourced.

### **Projects need to fit into one of these categories:**

- Mobility and transport
- Community infrastructure, open space, sport and recreation
- Community inclusion, health and safety
- Arts and culture
- Environment, sustainability and waste
- Innovation and technology
- Education, training and skills
- Jobs, economic development, agriculture and tourism.

## **Key dates**

### **Step 1 – Submit your project idea**

**May – June 2018**

Submit an application for your great project idea. This involves thinking about your project, preparing your project description, and seeking support from a partner organisation. From the submission of your application, you can track the progress on [pickmyproject.vic.gov.au](https://pickmyproject.vic.gov.au)

### **Step 2 – Project ideas reviewed**

**June – July 2018**

Your project idea is reviewed against the program guidelines to make sure eligible ideas go through to voting.

### **Step 3 – Voting**

**July – August 2018**

Your community votes for their favourite local projects. This is the time for you to promote your project idea. The more votes your project receives, the greater the chance of being funded.

### **Step 4 – Winning projects announced**

**September 2018**

Winning project ideas are announced and proceed to more detailed planning.

### **Step 5 – Funding agreements**

**September 2018 onwards**

Planning takes place for winning projects. This includes confirming detailed budgets and timeframes. Partner organisations enter into funding agreements with the Victorian Government.

### **Step 6 – Projects begin**

Your project is delivered, making your community an even better place to live.



## Who can be a partner organisation and what will they need to do?

As part of submitting your application, you need to have agreement from an eligible partner organisation to help deliver your project.

Your partner organisation must support your project as you'll need their consent before you can submit your application.

Your partner organisation must have a current ABN and will be responsible for receiving and managing your project funding and delivering your project.

Your partner organisation could be:

- An incorporated community group under the Corporations Act 2011 (Cth) or the Victorian Associations Incorporation Reform Act 2012
- An incorporated and registered not-for-profit organisation
- A local council
- A government agency
- A library
- A school, kindergarten or child care centre.

## What do I need if my project is on land?

If your project idea is for something on land, you'll need consent from the landholder for the project to be eligible. Download our Landholder Acknowledgement Form from our website and attach your completed form to your application.

If your project is on local or State Government owned or managed lands, the **Pick My Project** team will liaise with them on your behalf during the eligibility review period.

## I'm under 18. What do I need to do?

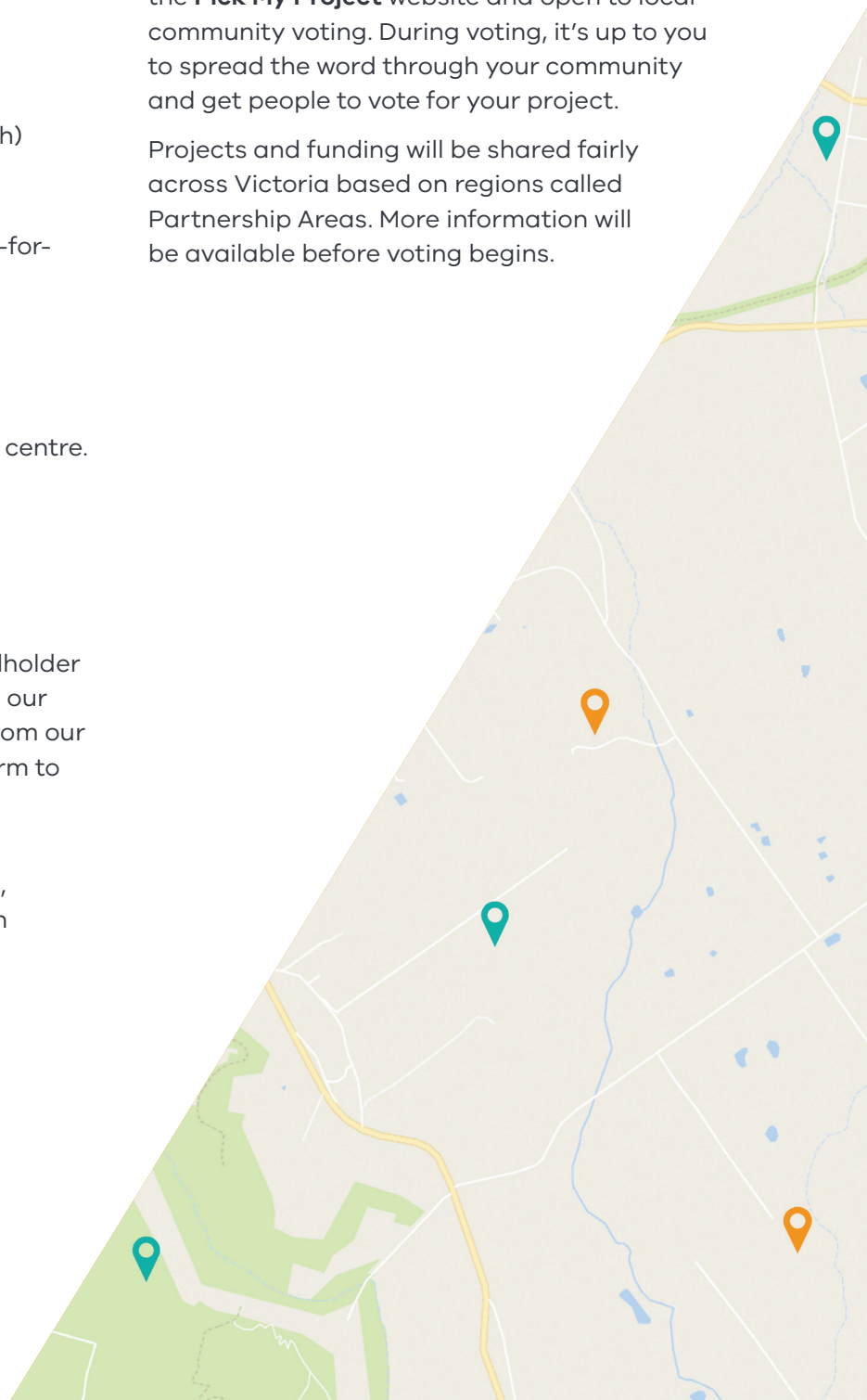
If you're aged 16 or 17, you'll need to submit a Guardian Consent Form with your project idea application. You can download the form from our website.

## How are project ideas selected?

After you submit your application, it will be reviewed by the **Pick My Project** team to check if it meets the guidelines.

Project ideas which are eligible will be listed on the **Pick My Project** website and open to local community voting. During voting, it's up to you to spread the word through your community and get people to vote for your project.

Projects and funding will be shared fairly across Victoria based on regions called Partnership Areas. More information will be available before voting begins.





## Checklist for your project idea

Follow the steps to submit an application for your great idea today. Applications close on **Sunday 24 June 2018.**

- ☐ Register on our website **[pickmyproject.vic.gov.au](http://pickmyproject.vic.gov.au)**
- ☐ Chat to your friends and neighbours about your great project idea.
- ☐ Read the **Pick My Project** guidelines to make sure you and your project idea are eligible for funding.
- ☐ Find an eligible partner organisation to help deliver your project.
- ☐ If your project is on land, complete the Landholder Acknowledgement Form
- ☐ Submit your application online before **Sunday 24 June 2018.**

### For more information:

- Visit **[pickmyproject.vic.gov.au](http://pickmyproject.vic.gov.au)**
- Register to attend an information event near you
- Contact the team on:

**[contact@pickmyproject.vic.gov.au](mailto:contact@pickmyproject.vic.gov.au)**

**1800 797 818** (translation services available)

**[facebook.com/pickmyproject](https://facebook.com/pickmyproject)**

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